



Date: 10-11 July 2017

TRAINING FOR TEACHING STAFF EVALUATION LIST

The general organisation of the meeting

Grading	Poor	OK	Good	Very	Excel
		4 191		Good	lent
Logistic preparation and organization of meeting	1	2	3	4	5
Content of the Agenda	1	2	3	4	(5)
Arrangements of the meeting (venue, equipment, etc.)	1	2	3	4	5

Comment:

General working communication

Grading	Poor	OK	Good	Very	Excel
				Good	lent
Communication before the meeting	1	2	3	4	5
Duration and timetable of the meeting	1	2	3	4	(5)
Quality of materials provided during the meeting	1	2	3	4	(5)
Quality of presentations	1	2	3	4	(5)
Communication between the coordinator of the project and the other partners	1	2	3	4	5
Engagement of the participants in the activities and discussions	1	2	3	4	5
Objectives in the agenda regarding the NatRisk project are reached	1	2	3	4	5





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Mode of reaching the decisions at the meeting	1	2	3	4	5
Opportunities to express your opinion and influence decisions	1	2	3	4	5
Achievement of the meeting and project goals	1	2	3	4	(5)
Discussion of tasks for the upcoming activities and meetings	1	2	3	4	(5)
Assignment of follow-up tasks	1	2	3	4	5

Comment:

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Project number: 573806-EPP-1-2016-1-RS-EPPKA2-CBHE-JP





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Content of the Agenda	1	2	3	4	5
Arrangements of the meeting (venue, equipment, etc.)	1	2	3	4	(5)

Comment:

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					10
Communication before the meeting	1	2	3	4	5
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Objectives in the agenda regarding the NatRisk project are reached	1	2	3	4	(5)





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Arrangements of the meeting (venue, equipment, etc.)	1	2	3	4	(5)

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Duration and timetable of the meeting	1	2	3	4	(5)
Quality of materials provided during the meeting	1	2	3	4	5
Quality of presentations	1	2	3	4	5
Communication between the coordinator of the project and the other partners	1	2	(3)	4	5
Engagement of the participants in the activities and discussions	1	2	3	4	5
Objectives in the agenda regarding the NatRisk project are reached	1	2	3	4	5





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Quality of materials provided during the meeting	1	2	3	4	5
Quality of presentations	1	2	3	4	5)
Communication between the coordinator of the project and the other partners	1	2	3	4	5
Engagement of the participants in the activities and discussions	1	2	3	4	3
Objectives in the agenda regarding the NatRisk project are reached	1	2	3	4	57





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Opportunities to express your opinion and influence decisions	1	2	3	4	5
Achievement of the meeting and project goals	1	2	3	4	(5)
Discussion of tasks for the upcoming activities and meetings	1	2	3	4	3
Assignment of follow-up tasks	1	2	3	4	5

Comment:

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Comment:

The presentations were perfect. May be some more interroction from the participants is necessary.





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Comment:

The goods and objectives of meeting was successfully met.

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Discussion of tasks for the upcoming activities and meetings	1	2	3	4	5
Assignment of follow-up tasks	1	2	3	4	3

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